



ICO Research Fellow Minority Rights Project

Remote/hybrid

We are looking for a talented and driven individual with a postgraduate background to become ICO's new Research Fellow, where you will contribute to key United Nations research submissions. You should have a particular interest and passion for advocating for minority rights on a global scale.

About us

ICO is independent, neutral and dedicated to the protection of human rights and giving a voice to those who need it. Through the belief that communities can come together and achieve peace, based not on one group's views prevailing over another, but by constructing a shared vision for a better future. In order to achieve these goals, we know that they cannot be imposed from above and that only communities themselves can determine what peace looks like to them.

That is why our unique multifaceted approach is so important.

ICO runs a Minority Rights Project which seeks to enable minority groups across the world, particularly those suffering from issues of self-determination, to take action in their plight to gain autonomy and realise their rights. We aim to assist these groups by hosting a 2023 International Assembly for minority group representatives.

Main responsibilities and duties

- Generating research and evidence for reports and briefings
- Contributing to United Nations Universal Periodic Reviews (UPRs) and other crucial UN research pieces
- Undertaking qualitative and quantitative research (phone interviews, survey design, creating tables/graphs and seeking out official data, transcribing interviews)
- Building and maintaining relationships through liaison activities
- Supporting the organisations we are representing and coordinating with local stakeholders
- Carrying out Freedom of Information requests and subsequent data entry and analysis
- Reviewing and summarising academic and policy publications of relevance to ICO's work
- Writing, editing and proofreading reports, briefings and submissions
- Providing administrative support to the team and projects:
- Preparing and sending stakeholder correspondence
- Providing support for the drafting of funding applications
- Other reasonable duties as required



Skills and experience

- PhD is highly desirable
- At least one year of work experience in a research or policy-related role / Or postgraduate background in research. Demonstrable qualitative and quantitative research skills
- Ability to work remotely with little supervision and use initiative to achieve your objectives, seeking advice and support when needed
- Flexible, willing and enthusiastic to work on a range of different projects and tasks
- Strong attention to detail and proven ability to produce accurate work
- Ability to communicate clearly and concisely in writing
- Excellent computer skills, with knowledge and practice of Word and Excel
- Committed and driven to help achieve the aims of ICO

What we offer

As part of this role, you'll work in a highly integrated, group team with the opportunity and tools to grow, develop and drive your career forward. Here, you can combine global opportunity with flexible working.

Here's a snapshot of what we offer

- Experience contributing to key United Nations research submissions
- Continuous learning: you'll develop the mindset and skills to navigate whatever comes next
- Success is defined by you: we'll provide the tools and flexibility so that you can make a meaningful impact, your way
- Join our London office located, or work remotely
- Flexibility with your work and time
- A flat structure, an amazing team and the opportunity to grow your career
- An opportunity to be part of a team that is making a difference to thousands of lives across the world
- We will provide comprehensive references

Candidates must submit their CV and covering letter.